

CHAPTER 3- LOGISTICS

Section 1: Authorized Equipment and Supplies

Units with requirements for the items listed below may purchase using their unit O&M funds. Units will obtain approval from their Regional Director and ADPE POC (HOLM CENTER/SDC) prior to purchase.

STOCK NO.	TA	ITEM	QUANTITY
5820-	629ZB	Camcorder	1 EA
5820-	629ZB	TV	1 EA (per classroom)
5836-	629ZB	VCR/DVD	1 EA
6730-	629ZB	Projector, Overhead, Transparency	1 EA
6730-	629ZB	Projector, Multimedia	1 EA

Section 2: Ordering Through WINGS:

When items are received from an order, there will be a DD Form 1348-1A, Issue Release / Receipt Document or a Material Release Listing in the package. Compare the items received with the unit order to ensure all items were received. Use the WINGS Logistics module to receive the items into your inventory. There is no requirement to maintain the DD Form 1348-1A after all the ordered items are received into WINGS.

Units may request the items below using WINGS.

STOCK NO.	ITEM
8345-00-059-7995	Sling, Flagstaff
8345-00-214-9125	Flagstaff, 8'
8345-00-656-1444	Flag, U.S. (3x4)
8345-00-762-7673	Guidon, Flight, AFJROTC
8345-00-178-8495	Case, Flag
8440-00-160-0770	Gloves, White
8465-00-543-7802	Belt, Web, White
8405-01-252-5461	Beret, White

8415-01-177-0117	Helmet, Color Guard
8455-00-405-2294	Scarf, White
8455-00-753-6248	Aiguillette (ropes, white)
R-5028	Springfield Daisy Drill Rifle (M1903)

NOTE: Maximum quantity of AF Funded Springfield Daisy Drill Rifle (M1903) per unit will be 18. If a unit has a requirement for additional Springfield Daisy Drill Rifle (M1903) they must contact their RD for approval via email. Requests for rifles above the authorized maximum amount without RD approval will be declined.

Units may request the items below using WINGS.

ITEM	SIZE
Gloves:	Small / Medium / Large
Berets:	6 1/2, 6 3/4, 6 3/8, 6 5/8, 6 7/8, 7, 7 1/2, 7 1/8, 7 1/4, 7 3/8, 7 5/8, 7 7/8

The items below are issued by Curriculum (HOLM CENTER/CR) to those units teaching Ground School.

GS-GLPPWECD	GLEIM TEST PREP SOFTWARE CD ROM
GS-JS10001361	PRIVATE PILOT MANEUVERS BOOKLET 1
GS-JS10001948	JEPPESEN GFD PRIVATE PILOT KIT-PART 61
GS-JS200310	PRIVATE PILOT VIDEO SERIES ON DVD
GS-JS202200	PRIVATE PILOT MANEUVERS CD PACKAGE
GS-JS312400	PVT PILOT FAA AIRMEN KNOWLEDGE
GS-JS314500	PRIVATE PILOT MANUAL
GS-JS314550	FAR AIM
GS-JS334549	PRIVATE PILOT STAGE EXAM SET
GS-JS415000	INSTRUCTOR GUIDE CD
GS-JS514101	STUDENT CSG COMPUTER
GS-JS526558	NAVIGATION PLOTTERS (RETURNABLE)

- NOTE: Only the following specific uniform items are authorized in accordance with AS016, Special Purpose Clothing and Personal Equipment, part D, section D.

The basic issue for cadets is:

Officers (EA):	1 regular size cloth and 2 miniature size metal insignias
Officers:	1 Flight Cap insignia
Enlisted (EA)	4 regular size metal insignias

Units may request JROTC ribbons and accessories through WINGS.

The below items must be procured using UA funds furnished to each unit.

Saber Team Attachments	Button Toggles
Clutch Fasteners	Gold Star
Plastic Blue and Silver Name Tags (includes engraving)	AMA Wings
Button Clasps	Buttons

Section 3: Special Measurement:

WINGS provides the majority of needed sizes for uniform items. If a different-sized uniform item is needed; a special measurement may be required.

NOTE: As of 4 November 2016, the process for ordering uniforms with special measurements has changed. Prior to this change, we were working with you on a special measurement for your cadets, so we just wanted to follow up with you to make sure you were able to order the uniform on your end. Overall the goal behind the change was to get cadets in a uniform in a timely manner versus the 6 to 8 month wait the old process was taking.

Following the directions below will help you in this new process. Please adhere to the directions below to expedite outfitting your cadet(s). Be advised that if one step doesn't work, then proceed to the next. If none of the steps below work, please contact Logistics to troubleshoot it with you.

Step 1. Cadets may be able to fit sizes not of their gender. Instructors can have gender specific uniform items altered to outfit cadets. For example, to issue a male item to a female cadet, click on the assign any item tab.

Step 2. Search for a local seamstress/tailor who may have the skill to sew like items together to outfit a cadet, and then process the charge through MILPER or a reimbursement.

Step 3. Search the website: <http://www.uniforms-4u.com/default.aspx>

NOTE: This site is only for sizes not found in WINGS/EMALL. Units will not be reimbursed for uniforms that are supplied through WINGS/EMALL.

Step 4. Call us directly to special order through DLA. This option will result in a 6 to 8 month waiting period.

- Send your request to HQ Logistics (forms need to be filled out completely or unfortunately they will be returned).

Feel free to contact your HQ Logistics team for any concerns you may have.

Hq-logistics@afjrotc.com

334.953.2675 or 334.953.4391